



## GENERAL INFORMATION FOR FACULTY APPLICANTS 2006

- ✚ Complete the *Faculty Application Form* in its entirety (Page 1 and 2) and submit to KIIS electronically through [www.kiis.org](http://www.kiis.org).
- ✚ Attach an e-mail copy of your curriculum vita (in its short form if possible).
- ✚ Once your application is transmitted, an e-mail will automatically be sent to the supervisor listed and the KIIS Campus Representative for confirmation of the application. They will both be expected to confirm the application electronically no later than February 21, 2005.
- ✚ *If you wish to apply to more than one program, please complete a **separate application** for each program, and tailor the proposed courses to each specific program. You will only be considered for **one program per application**. If applying for more than one program, please indicate your preference by marking first and second choices and so on.*
- ✚ Please keep in mind that there are two mandatory faculty orientation meetings leading up to the summer programs:
  - Louisville – usually the 2<sup>nd</sup> or 3<sup>rd</sup> weekend in September
  - Lexington – usually the 1<sup>st</sup> or 2<sup>nd</sup> weekend in April

*Non-attendance at an orientation meeting will result in a charge of \$150 to compensate KIIS for the cost of conducting a personal orientation.*

- ✚ All applications are due in the KIIS office by **Monday, February 21, 2005**.

*If there are any questions about the application process, please call the KIIS office at 270-762-3091.*

# FACULTY APPLICATION FORM

## 2006 Summer Programs

### PERSONAL INFORMATION (Please complete all sections)

Name \_\_\_\_\_ Highest degree achieved \_\_\_\_\_

KIIS Consortium University \_\_\_\_\_ Department \_\_\_\_\_

Campus Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Academic position \_\_\_\_\_

Home Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Home Fax \_\_\_\_\_  
(if applicable)

### CHECK THE PROGRAM TO WHICH YOU ARE APPLYING:

Brazil     Bregenz, Austria     Cameroon     China     Costa Rica     Denmark     Ecuador     France     Germany I

Germany II     Greece     Italy     Japan     Mexico     Salzburg, Austria     Spain I     Spain II     Turkey

◆ If you are able to teach one of the core courses (see program descriptions under “Teaching in KIIS Programs” on [www.kiis.org](http://www.kiis.org) to determine if core courses are offered), please indicate your choice.

1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_

◆ Each faculty teaches two courses in the program (unless otherwise specified in the program description). If you would like to propose *new courses* outside of the core, please check the program description first to confirm that courses in your academic discipline are appropriate to that program. Name the course and attach a brief description of the course and explanation on a separate sheet of paper.

COURSE TITLE

\_\_\_\_\_

COURSE TITLE

\_\_\_\_\_

\*\*Electronic confirmation of immediate supervisor \_\_\_\_\_ must be received by e-mail.  
Name

Office address of supervisor \_\_\_\_\_  
e-mail \_\_\_\_\_

(Note: a summary of applicant's student academic evaluations will be sent to the supervisor after the program ends.)

\*\*Electronic confirmation of KIIS campus representative \_\_\_\_\_ must be received by e-mail.  
Name

**\*\*ALL CONFIRMATIONS ARE REQUIRED by Monday, February 21, 2005**

*Please submit the complete application packet to the KIIS office through [www.kiis.org](http://www.kiis.org) no later than Monday, February 21, 2005. Applications will not be considered complete until all components of the application have been received at the KIIS office. You will be notified around May 1, 2005.*

***PLEASE INSERT RESPONSES TO ITEMS I, II and III***

I. Applicant's Background

- A. Are you familiar with the country in which you wish to teach? Please describe your experience.
- B. If you have not traveled in this country, how do you plan to acquire the necessary information to maximize the effectiveness of your courses?
- C. What languages do you know or plan to study that will make your travel/teaching more effective?
- C. Do you have any medical condition that might affect your teaching or traveling abroad?

II. Applicant's Course Proposal

- A. If you are proposing a new course, please provide a short description of its content, including possible reading requirements and means of evaluating students.
- B. What are the advantages to teaching the courses at the particular program site?  
Be Specific about what places of interest you think might prove ideal for field trips from the KIIS program site(s).
- C. Do you have contacts abroad which might be willing to contribute to your classes as guest lecturers?
- D. What special equipment, materials, classrooms, libraries, etc. do you need for the proposed courses?

III. Recruitment

- A. Describe briefly your plan for recruitment. This may include class visits, advertising and promotional activities, use of KIIS alumni as mentors, etc.

*Please send short form of curriculum vita by e-mail attachment*